

Position Description

Private and Confidential

Youth Support Worker OOHC

The Organisation

For over 35 years, LiveBetter Community Services has been delivering specialist service provision for the people of regional Australia. We are a not-for-profit organisation, originally formed through an amalgamation of several like-minded, regionally based organisations, with our head office based in Orange NSW and around 50 homes, day centres, respite cottages, offices and community hubs across Central Queensland and regional NSW.

Currently we deliver more than 80 customer-focused service programs across the aged care, disability, community development, child and family, Out of Home Care, clinical and mental health sectors, from offices and facilities in more than 45 communities. We employ more than 1600 people and 400 volunteers and in the last 12 months we provided care and support to more than 13,000 individuals and families living in regional, rural and remote communities.

Focusing on support in the home, and connections to the community, our approach to service delivery is to work with our customers in a holistic manner, seeking to meet their goals, needs and preferences. We also assist community members with information, linking and referrals.

As the need for community services remains strong, LiveBetter continues its significant growth, with steady growth in staff numbers, service capacity and diversity and in geographic spread. To support this growth, LiveBetter invests heavily in corporate infrastructure and management systems as well as staff training and development.

LiveBetter's annual revenue is more than \$100 million. 80% of revenue comes directly from Commonwealth and State Government funding, with service user contributions and revenue from commercial activities making up the balance.

LiveBetter is positioned as one of the largest regionally based providers of community services in eastern Australia. LiveBetter remains focused on ensuring programs and services are provided by local staff and tailored to the individual needs of local people and communities.

Our Purpose: *We inspire possibility by giving people access to support in their chosen community*

Our Mission: *By connecting capable, passionate and caring locals with those who need support*

Our Values

LiveBetter's Values guide the way we conduct ourselves. This includes how we interact with our clients, community and business partners and how we treat each other. LiveBetter's Values are:

- **Integrity:** We live out our values, are honest and ethical in all our dealings and are accountable for our actions.
- **Respect:** We value the individual. We recognise the rights and choices of the client, employees and the community. We encourage teamwork and support diversity within the team.
- **Cooperation:** We strive to identify and create value from partnerships and alliances with other organisations, agencies, businesses, communities and within our own organisation.
- **Empowerment:** We believe that individuals and communities should be encouraged and supported to realise their full potential.
- **Excellence:** We strive for excellence and best practice in all that we do as individuals, teams and as an organisation.

The Position

Position title:	Youth Support Worker
Location:	Dubbo
Job Type:	Permanent Part-Time / Casual
Reports to:	Coordinator OOHC
Direct reports:	Nil

Service Description

The Out of Home Care Team provides Residential Care to Children and Young People in Out of Home Care. The Out of Home Care Team operates Residential Units in Bathurst, Orange and Wagga Wagga.

Key Position Responsibilities

The primary objective of this position is to provide support to Children and Young People in Out of Home Care. Our Out of Home Care Services provide support, care and a safe environment for young people with a disability and/or complex and challenging behaviours. You will provide support in the areas of development of personal/life skills, recreational/leisure activities and education to meet the individual needs of young people living in our out of home care accommodation services. ***Core responsibilities for this position include:***

- To develop and maintain quality outcomes for client living in Therapeutic Residential Care.
- To assist with the administrative responsibility of the service.
- Support children and young people living in OOHC residential services.
- Establish rapport with children and Young people in OOHC.
- Comply with WH&S Policies and Procedures to ensure safe working practice and environment.
- Assist in the delivery of programs that facilitate the client's development and inclusion in the community.
- Assisting in the provision of services for children and young people without regard for ethnic background, race, gender, disability, religious beliefs and sexual preference.
- Assisting in a professional service which implements and abides by relevant legislation.
- Liaising with parents, friends, families and guardians of children and young people.
- Comply with all of LiveBetter's policies and procedures, code of conduct, external funding body requirements and legislation.

Risk

All staff must be aware of operational and business risks. They should:

- Provide input into various risk management activities assist in identifying risks and controls.
- Report all emerging risks, issues and incidents to their manager or appropriate officer.

Person Specification

Background and Experience

Essential

- Current Australian Drivers Licence.
- Certificate III in Community Services or related field or the willingness to obtain in the first 12 months.
- Understanding of the Out of Home Care Standards.
- Excellent written and verbal communication skills.
- Current First Aid and CPR Qualification. (HLTAID003). **note that CPR component needs to be updated every 12 months**
- Highly developed teamwork skills.
- Commitment to improving the quality of life, skills and independence of Children and Young People.
- Completion of the NDIS Worker Orientation Module – ‘Quality, Safety and You’.

Desirable

- Understanding of Behavioural Support Plans and implementation.
- Understanding of Restrictive Practice policy.
- Knowledge of local service providers.
- Tertiary qualifications in the Community Services Sector or equivalent.
- Understanding of trauma informed practice and how it relates to young people in Residential Care.
- Experience in the OOHC sector including Residential Care.

Other requirements

1. Pass a National Criminals History Check, Working with Children Check and a pre-employment medical assessment (including drug and alcohol screening).
2. Obtain an NDIS Worker Screening Clearance.
3. Advise LiveBetter in writing of any conditions which may impact ability to carry out the responsibilities required of the role.
4. Ability to be flexible with work hours to meet reasonable demands of the position.

Remuneration

An appropriate remuneration package in line with the skills and experience of the successful candidate will be negotiated. Salary packaging opportunities are available.

I hereby acknowledge that I have received my Position Description and understand what my duties and responsibilities are:

Employee Name:		Date:	
Signature:			