

Position Description

Private and Confidential

Occupational Therapist

The Organisation

For over 35 years, LiveBetter Community Services has been delivering specialist service provision for the people of regional Australia. We are a not-for-profit organisation, originally formed through an amalgamation of several like-minded, regionally based organisations, with our head office based in Orange NSW and around 50 homes, day centres, respite cottages, offices and community hubs across Central Queensland and regional NSW.

Currently we deliver more than 80 customer-focused service programs across the aged care, disability, community development, child and family, Out of Home Care, clinical and mental health sectors, from offices and facilities in more than 45 communities. We employ more than 1600 people and 400 volunteers and in the last 12 months we provided care and support to more than 13,000 individuals and families living in regional, rural and remote communities.

Focusing on support in the home, and connections to the community, our approach to service delivery is to work with our customers in a holistic manner, seeking to meet their goals, needs and preferences. We also assist community members with information, linking and referrals.

As the need for community services remains strong, LiveBetter continues its significant growth, with steady growth in staff numbers, service capacity and diversity and in geographic spread. To support this growth, LiveBetter invests heavily in corporate infrastructure and management systems as well as staff training and development.

LiveBetter's annual revenue is more than \$100 million. 80% of revenue comes directly from Commonwealth and State Government funding, with service user contributions and revenue from commercial activities making up the balance.

LiveBetter is positioned as one of the largest regionally based providers of community services in eastern Australia. LiveBetter remains focused on ensuring programs and services are provided by local staff and tailored to the individual needs of local people and communities.

Our Purpose: *We inspire possibility by giving people access to support in their chosen community*

Our Mission: *By connecting capable, passionate and caring locals with those who need support*

Our Values

LiveBetter's Values guide the way we conduct ourselves. This includes how we interact with our clients, community and business partners and how we treat each other. LiveBetter's Values are:

- **Integrity:** We live out our values, are honest and ethical in all our dealings and are accountable for our actions.
- **Respect:** We value the individual. We recognise the rights and choices of the client, employees and the community. We encourage teamwork and support diversity within the team.
- **Cooperation:** We strive to identify and create value from partnerships and alliances with other organisations, agencies, businesses, communities and within our own organisation.
- **Empowerment:** We believe that individuals and communities should be encouraged and supported to realise their full potential.
- **Excellence:** We strive for excellence and best practice in all that we do as individuals, teams and as an organisation.

The Position

Position title:	Occupational Therapist
Location:	Flexible
Job Type:	Fixed Term Full Time till 30/06/2023
Reports to:	Area Manager, Aged & Community Services
Direct reports:	NIL

Service Description

The Primary Health Services team provide mental health and allied health services across Central Queensland. There are offices located in Rockhampton, Emerald, Bundaberg and Biloela. Outreach services are also provided to the surrounding communities of these locations.

Key Position Responsibilities

Occupational Therapists perform a vital role in the delivery of services to our clients in a professional manner. The primary focus for this role is to work with the LiveBetter clinical team and other professionals to support service delivery to clients and to promote client independence and community inclusion.

1. Assess physical, functional, vocational and living skills and participate in the development of individual client plans and programs.
2. Train personnel, carers and others in the implementation of individual client programs.
3. Monitor, review and evaluate client progress and adjust programs accordingly.
4. Assess client environments and make recommendations for modifications and improvements to meet individual client needs; assist in the implementation of these changes.
5. Advocate for clients with functional difficulties and support initiatives to overcome barriers to functioning and inclusion.
6. Manage a caseload of customers, taking account of priority cases, waiting lists, referral and discharge.
7. Fully utilise LiveBetter systems to manage work, risk and compliance tasks.
8. Participate in case reviews of clients with complex needs.
9. Maintain client case notes and reports and communicate with stakeholders in order to obtain best outcomes.
10. As a member of the clinical team, participate in organisational projects to further the objectives of LiveBetter.

Risk

All staff must be aware of operational and business risks.

They should;

- Provide input into various risk management activities assist in identifying risks and controls
- report all emerging risks, issues and incidents to their manager or appropriate officer

Person Specification

Background and Experience

Essential

- Recognised Degree in Occupational Therapy and current registration with the Australian Health Practitioner Regulation Authority (AHPRA).
- Experience in working with diverse clients including people with a disability, children and adults in the role of Occupational Therapist.
- Demonstrated experience providing Occupational Therapy assessments for home modifications.
- Person centred approach to working with clients and their support network.
- Previous experience in individual training and development for clients.
- Drivers licence and the ability to travel as required.
- Literacy and IT skills for reporting and communicating internally and externally according to the requirements of the position.
- Ability to manage and prioritise work and deal with competing work demands.
- Capacity to work with a wide range of stakeholders.

Desirable

- Experience working in community settings.
- Experience providing services under NDIS and Aged Care.
- Proven experience working closely with members of a multi-disciplinary team.
- Strong human rights and social justice agenda.

Other requirements

1. Pass a National Criminals History Check, Queensland Blue Card, Queensland Yellow Card or NDIS Worker Screen Clearance and a pre-employment medical assessment (including drug and alcohol screening).
2. Advise LiveBetter in writing of any conditions which may impact ability to carry out the responsibilities required of the role.
3. Ability to be flexible with work hours to meet reasonable demands of the position.

Remuneration

Remuneration commensurate with qualifications and experience

Salary packaging opportunities are available.

I hereby acknowledge that I have received my Position Description and understand what my duties and responsibilities are;

Employee Name:		Date:	
Signature:			