

## Position Description

*Private and Confidential*

### Youth Support Worker Disability/OOHC

## The Organisation

LiveBetter is an organisation formed through an amalgamation of several like-minded, regionally based community service organisations that recognised the need for specialist service provision for the people of regional Australia.

Delivering a range of aged, disability, carer, child & family, mental health and clinical services, LiveBetter takes a holistic approach to working with customers seeking to ensure that customer needs and preferences are met. As well as service delivery LiveBetter assists customers with information, linking and referrals.

The major organisations that merged to form LiveBetter are CareWest [Central West, Orana, Far West, Northern and Riverina Murray regions of NSW], Excelcare [Central Queensland], Age Concern [Albury NSW], Family Link [Wagga Wagga NSW], There4U [Central Queensland], Home and Community Care services [Broken Hill] and Translinc [Central West NSW]. Several other organisations had previously amalgamated with CareWest over the past ten years.

LiveBetter and its antecedent organisations have undergone a period of significant growth, with continuing growth in staff numbers, service capacity and diversity and geographic spread. To support this growth, LiveBetter invests heavily in corporate infrastructure and management systems as well as staff training and development.

LiveBetter employs approximately 1500 staff operating in offices, homes, preschool, respite centres and community hubs across regional and rural Queensland and NSW. Working alongside our staff are more than 250 volunteers who provide extra support and services to our customers and communities. Our annual revenue is now more than \$90 million with strong growth forecast.

LiveBetter is positioned as one of the largest regionally-based providers of community services in Australia. Although we are a large organisation, we remain focused on ensuring programs and services are provided by local staff and tailored to the individual needs of local people and communities.

**Our Purpose: Enabling the people in regional rural and remote Australia to live their best lives.**

## Our Values

LiveBetter's Values guide the way we conduct ourselves. This includes how we interact with our clients, community and business partners and how we treat each other. LiveBetter's Values are:

- **Integrity:** We live out our values, are honest and ethical in all our dealings and are accountable for our actions.
- **Respect:** We value the individual. We recognise the rights and choices of the client, employees and the community. We encourage teamwork and support diversity within the team.
- **Cooperation:** We strive to identify and create value from partnerships and alliances with other organisations, agencies, businesses, communities and within our own organisation.
- **Empowerment:** We believe that individuals and communities should be encouraged and supported to realise their full potential.
- **Excellence:** We strive for excellence and best practice in all that we do as individuals, teams and as an organisation.

## The Position

<b>Position title:</b>	Youth Support Worker
<b>Location:</b>	Dubbo
<b>Job Type:</b>	Casual / Permanent Part-time
<b>Reports to:</b>	Support Coordinator OOHC
<b>Direct reports:</b>	Nil

## Service Description

The Out of Home Care Team provides Residential Care to Children and Young People in Out of Home Care. The Out of Home Care Team operates Residential Units in Bathurst, Orange, Dubbo and Wagga Wagga.

## Key Position Responsibilities

The primary objective of this position is to provide support to Children and Young People in Out of Home Care. Our Out of Home Care Services provide support, care and a safe environment for young people with a disability and/or complex and challenging behaviours. You will provide support in the areas of development of personal/life skills, recreational/leisure activities and education to meet the individual needs of young people living in our out of home care accommodation services. ***Core responsibilities for this position include:***

- To develop and maintain quality outcomes for client living in Therapeutic Residential Care.
- To assist with the administrative responsibility of the service.
- Support children and young people living in OOHC residential services.
- Establish rapport with children and Young people in OOHC.
- Comply with WH&S Policies and Procedures to ensure safe working practice and environment.
- Assist in the delivery of programs that facilitate the client's development and inclusion in the community.
- Assisting in the provision of services for children and young people without regard for ethnic background, race, gender, disability, religious beliefs and sexual preference.
- Assisting in a professional service which implements and abides by relevant legislation.
- Liaising with parents, friends, families and guardians of children and young people.
- Comply with all of LiveBetter's policies and procedures, code of conduct, external funding body requirements and legislation.

## Risk

All staff must be aware of operational and business risks. They should:

- Provide input into various risk management activities assist in identifying risks and controls.
- Report all emerging risks, issues and incidents to their manager or appropriate officer.

## Person Specification

### Background and Experience

#### Essential

- Current Drivers Licence.
- Certificate III in Community Services or related field or the willingness to obtain in the first 12 months.
- Understanding of the Out of Home Care Standards.
- Excellent written and verbal communication skills.
- Current First Aid Certificate.
- Highly developed teamwork skills
- Commitment to improving the quality of life, skills and independence of Children and Young People.

**Desirable**

- Understanding of Behavioural Support Plans and implementation.
- Understanding of Restrictive Practice policy.
- Knowledge of local service providers.
- Tertiary qualifications in the Community Services Sector or equivalent.
- Understanding of trauma informed practice and how it relates to young people in Residential Care.
- Experience in the OOHC sector including Residential Care.

**Other requirements**

1. Pass a National Criminals History Check, Working with Children Check and a pre-employment medical assessment (including drug and alcohol screening).
2. Advise LiveBetter in writing of any conditions which may impact ability to carry out the responsibilities required of the role.
3. Ability to be flexible with work hours to meet reasonable demands of the position.

**Remuneration**

An appropriate remuneration package in line with the skills and experience of the successful candidate will be negotiated. Salary packaging opportunities are available.

I hereby acknowledge that I have received my Position Description and understand what my duties and responsibilities are:

Employee Name:		Date:	
Signature:			